Instruction manual

Welcome to FirstCo Radio: live music, creative work and a community built around both. Use this guide to listen, build your profile, share projects and discover other creators.

Website: radio.the1stcompany.com

Your first five minutes

• Open the website and tap **Play** to start the live radio stream.

• Choose **Login**, then create an account or sign in.

• Open **Home Bass > Profile**. Add your photo, bio, roles and preferred music service, then save.

• Open **Browse** and swipe through creators. Use **View Profile** at the top left to visit someone.

• Add a playlist or publish a project when you are ready. Return to **Home Bass** to edit your work.

Navigate & listen

Destination — **Use it for** —

Lobby — Featured creators, the current-song conversation, followed activity and member search. —

Floor — Community posts and published creator activity. —

Trending — Discover featured/trending events, playlists, artists and DJs. —

Browse — Discover participating creators in a randomized order. —

Playlist — Explore community playlists and use the available filters. —

Home Bass — Manage your profile, uploads, favorites, notifications and submissions. —

View Profile — Open your own public-facing member profile. —

Sign Out / Login — End your session or open account access. —

Use the navigation

On mobile, swipe the navigation titles left or right. The downward chevron opens a vertical list of destinations. Choose a destination to navigate and close the list; tap outside to dismiss it. The search field helps you find members. View Profile appears when you are signed into a member account.

Listen to FirstCo Radio

• Open the main radio page and tap **Play**. Your browser may require this first tap before audio can start.

• Use play/pause on the radio page or the persistent mini-player. The mini-player is designed to keep the station available during ordinary site navigation.

• Tap **Listen** to return to the main player. The mini-player close control hides the player; use play/pause when you want to control playback.

FirstCo Radio is a live station. Your Current Jam, playlists and uploaded work do not automatically change the broadcast. External music links may open another app or tab.

Scroll and swipe

Scroll vertically to move between stacked sections. Swipe horizontally within card collections. Use the controls shown on each card to flip it or open its content. Scrolling upward brings earlier sections back into view.

Your account & profile

Create an account or sign in

• Select **Login**. Under **Create account**, enter your name, username, email and a password of at least 10 characters.

• Select the roles that describe you. Multiple roles are supported: Listener, Artist, DJ, Designer, Brand, Writer, Journalist, Photographer and Graphic Designer.

• Select **Create account** and follow any message shown. To return later, sign in with your email or username and password.

Forgot your password? Use **Reset password** on the account page, enter your email and select **Send reset link**. If an email or verification step does not arrive, see Troubleshooting; do not assume delivery succeeded.

Build your public profile

• Open **Home Bass**. Set **Choose a page** to **Profile**.

• Under **Choose a profile page**, select **Profile details**.

• Upload your profile picture and edit your account types, bio and streaming service. Profile pictures accept JPEG, PNG or WebP, up to 5 MB.

• Add a **Current Jam** using a YouTube link or embed code. If your roles include Artist or DJ, you can also add a latest set/project title and supported work link.

• Select **Save profile**. Open **View Profile** to inspect the public result.

Choose what activity others see

In **Home Bass > Profile > Activity visibility**, choose separately whether favorites and comments appear on your public profile and in followers' feeds. Select **Save visibility**. Hiding an activity from your profile does not remove a comment from the original song conversation.

Follow and find people

Use member search or Browse to open a public profile. Select **Follow** when available. Followed activity can appear in your Lobby feed or the Floor's **People I follow** view. Your own profile does not show a Follow button for yourself.

Your selected roles determine which upload tools appear. If a tool is missing, check your roles in Profile details, save, and reopen the profile-page menu.

Browse creators

Explore Browse

• Choose **Browse** from the navigation. Swipe left or right to move between profile cards.

• Tap **Bio** to flip a card and read the creator's current profile biography. Scroll inside a long bio if needed; use **Photo** to flip back.

• To visit the creator, tap **View Profile** at the card's top left. Tapping the photograph or ordinary card surface does nothing.

• Use the small refresh icon beside the Browse heading for a new randomized selection. Use your browser's Back control to return after viewing a profile.

Browse uses only participating profiles with a Browse photograph. It does not rank creators by likes or followers, and a creator is not repeated within the same collection. With only a few participants, refreshes may contain the same people. Returning with Back is designed to restore your place.

Feature your own profile on Browse

• Open **Home Bass > Profile > Profile details** and find **Get discovered on Browse**.

• Choose **Upload Browse photograph**, or select one of your existing project images.

• In the crop preview, drag to position the photograph and use **Zoom** to fill the tall rectangle. Select **Use this crop** and wait for the saved message.

• Enable **FEATURE MY PROFILE ON BROWSE**. A saved Browse photograph is required before participation can be enabled.

Change your photo or leave Browse

Return to Get discovered on Browse to upload another photo, select another project image or use **Adjust crop**. To leave Browse, turn off the participation checkbox. This prevents inclusion in future selections; an already-open page may need refreshing.

Participation is off by default. Your Browse photograph is separate from your regular profile picture. Browse uses your existing profile bio, so edit that bio in Profile details rather than writing a second one.

The participation setting lives in Home Bass. There is no duplicate participation request underneath the public Browse cards.

Publish creative work

Choose the right upload area

Your role — **Home Bass profile menu** —

Artist / DJ — Add or Edit Sets / Projects —

Designer / Photographer / Graphic Designer — Add or Edit Portfolio —

Brand — Add or Edit Lookbooks —

Writer / Journalist — Add or Edit Books / Articles —

Create a project

• Go to **Home Bass > Profile**. In **Choose a profile page**, choose the appropriate **Add** option.

• Enter the **Project title** and overall **Project description**. Add the optional work link if relevant.

• Choose **Add images**. A project supports up to 10 JPEG, PNG or WebP images, with each original no larger than 5 MB.

• Crop each image into the tall rectangle. Drag to reposition it, adjust Zoom, then choose **Use this crop**. Square images must be cropped to fill the rectangle.

• Give each image its own **Image title** and **Image description**. Untitled images use a numbered fallback.

• Use the up/down arrows to reorder images. **Use as cover** moves the chosen image to the first position; the first image is the cover.

• Select **Preview**. Then choose **Save draft** for private work or **Publish** to make it public. Wait for confirmation before leaving.

Edit an existing project

Choose the corresponding **Edit** menu option and select the existing project. Change its title, description, image details, order or cover. Use **Adjust crop**, **Replace** or **Remove** beside an image. Finish with **Save published project** to retain its original project link. Saving it as a draft makes it private again.

What visitors see

Published projects appear in horizontally swipeable profile collections and on the creator's Projects page. Opening a project leads to its dedicated slideshow. Swipe or use the small arrows to change images; tap an image to reveal its title and description, then tap again to return to the artwork.

Save before leaving. The editor warns about unsaved changes, and destructive actions ask for confirmation. New uploads retain originals for later recropping, but older images may only have a stored crop. Crop handles currently reopen centered rather than at the previous zoom/position.

Playlists & community

Add and edit playlists

• Open **Home Bass > Profile > Playlists**.

• Enter a playlist title, choose its music service and genre, and paste the playlist link. Add a short story in **What this playlist means to you**.

• Select **Add playlist**. Your profile supports up to 16 playlists.

• To edit one, select its card in the playlist editor, change the fields or available artwork settings, and use its save control.

Playlists are linked from Apple Music, Spotify or Tidal; this is not a song-file upload form. Your preferred service is set in Profile details. Playlist playback links open the service attached to that playlist.

Listen, rate and comment

Open a playlist from a profile, the Playlist page or Trending. Use the playback link to listen. Signed-in visitors can select a rating from 1 to 5 stars. Save a rating to unlock playlist commenting. You cannot rate your own playlist. Where a Like control appears, it is separate from the star rating.

Save favorite songs

Use the current-song favorite control where available. Find saved songs in **Home Bass > Favorites**. Artwork links use your selected streaming service where supported. Profile favorites can also flip to show that member's shared comments about a song.

Use the Lobby

The Lobby includes featured creators and a conversation about the current radio track. Sign in to favorite a song or post a comment. The followed-activity section has a filter for the types of posts you want to see. Use member search to find a name or username.

Post and interact on the Floor

• Open **Floor** and sign in if needed. Choose **Whole Floor** or **People I follow**.

• Use the composer to write a post and add an image if desired, then select **Post to floor**.

• Use the separate **Like**, **Repost** or **Reply** controls. Open a conversation to read replies; choose **Close** to return.

The Floor also surfaces eligible published creator work. Use Report, Mute or Block controls when available. Follow the Community rules linked in the site footer.

Events & highlights

Add an event

• For an eligible Artist or DJ account, open **Home Bass > Profile > Add an event**.

• Enter the event name, address, city, postal code and start time. Add a venue, unit/suite, end time and details when useful.

• Enter a public **Event details or ticket link**.

• Select an event image and complete any crop/preview steps shown. The current form requires an image.

• Select **Add event**, wait for confirmation, and check your public profile.

Edit event information

Open **Home Bass > Profile > Edit events**, choose the event and update its details or image. Save and recheck the public event card. Accurate dates, times and addresses help visitors use the event information correctly.

View events

On a creator profile, swipe through Events and use **Event details** to flip the card. In Trending Events, select an event to open its details. Use the event's ticket/details link or calendar option when shown. Signed-in members may see **Remind me**; wait for **Reminder set** after selecting it.

A calendar option hands the event to your device or calendar application. Check the date, time and destination before saving it there. Do not rely on an in-site reminder as the only record of an event.

Add profile or event highlights

• Open **Home Bass** and choose **Highlights** from the main page selector.

• Choose a particular event or leave the selection on **Profile highlights**.

• Choose **Video and images**, **Images only** or **Video only**.

• Add a YouTube link for video and/or select up to 10 JPEG, PNG or WebP images, as the form allows.

• Select **Save highlights** and wait for confirmation. Check the relevant public profile or event highlights view.

Keep the difference clear

An event announces something happening at a particular time and place. A project is a creative collection with its own title, description and slideshow. Highlights collect images or video for a profile or event. Choose the tool that matches what you are sharing.

Submit your work

Submit something you already published

• Open **Home Bass**, then choose **Submit work**.

• Under **SELECT FROM MY WORK**, choose your published project or other eligible work. The form fills its title, category and original link. Drafts and other members' work are excluded.

• To submit something hosted elsewhere, choose **External work - enter a link** and fill in the title, category and public URL. Reuse its saved external-work entry for future submissions.

• Choose the destination in **Submit for** and add any notes for the editor.

• Select the review option, check its availability and submit. Wait for the success message.

Review option — **What it means** —

Free submission — Editorial consideration and a notification when reviewed. A written explanation is not guaranteed. —

Paid review - $5 — Guaranteed editorial review and a written explanation of approval or rejection. Payment does not guarantee publication. —

Current availability: Paid checkout is not connected in this release. Free submissions are the available route. Do not expect a working $5 payment screen until checkout is enabled and tested.

Separate submission allowances

The current implementation gives each project one free submission and one paid submission per rolling 168 hours. These are separate: using one does not use the other, and other projects have their own allowances. The form shows availability or the next available date. Changing the title, category or destination does not create a fresh allowance for the same project.

Track a review

Read **Your submissions** on the Submit work page and check **Home Bass > Notifications**. Editorial statuses are **Pending Review**, **Under Review**, **Approved** and **Rejected**. Written feedback appears in submission history when provided. Approval is an editorial decision; it does not automatically publish or feature your work.

When paid checkout becomes available, only a verified successful payment finalizes the paid submission. An unfinished checkout can appear in history with Resume or Cancel controls. Do not start a second payment while one is awaiting confirmation.

Help & current limits

Problem — **What to do** —

Radio is silent — Tap Play explicitly, check device volume and connection, then retry. If silence affects multiple devices, the station owner should check the broadcast stream. —

A menu item is missing — Swipe the navigation or open its chevron. Sign in for View Profile. Check your saved roles for creator-specific upload tools. —

A Browse card will not open — Tap View Profile at the top left. The artwork deliberately does nothing when tapped. Bio flips the card without navigating. —

My profile is not on Browse — In Home Bass, save a Browse photograph and enable participation. Browse is randomized, so an eligible profile need not appear in every selection. —

An image will not upload — Use JPEG, PNG or WebP; for project/Browse originals, keep each file at 5 MB or less. Projects allow 10 images. Finish the crop step and wait for the saved message. —

My project is not public — Check whether it is a Draft. Open its existing Edit entry and Publish it. Confirm you are viewing the intended public profile/project. —

Saving failed halfway — Stay in the editor and read the message. Retry the existing project rather than creating another copy. Reopen it afterward to confirm the saved images and metadata. —

A review option is unavailable — Read its availability date or pending-checkout status. Paid review is also unavailable until checkout is connected. —

Reset or verification email missing — Check spam and the entered email. Retry the available reset/resend action once. If the page reports delivery is unavailable, contact the site owner. —

Before leaving an editor

Wait for confirmation, then open the public result. Project saves can involve several uploads; a failed connection can leave only part of an edit saved. Browser warnings are a backup, not a substitute for saving.

About this edition

Prepared from FirstCo Radio version 166 on November 5, 2026. Existing content, card flips, navigation and live radio remain part of the site. Paid checkout is not configured; complete signed-in and iPhone Safari checks are still pending. Older image originals may be unavailable, and recropping currently starts with centered controls. This manual does not promise features beyond the current implementation.

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